



Additional Service Options

A) Full Implementation

In the event that the store decided that they require additional assistance with implementing and food safety system, this can be implemented from our side.

Health, Safety and Hygiene Basics implemented by Monument Cleaning Solutions compiles of the following:

Health and Safety implementation as well as in store training regarding Hygiene, Health and Safety process and procedures will be implemented as follows:

- Introduction session with all owners, management and staff regarding Health, Safety and Hygiene requirements as well as basics regarding the implementation process (1 session ± 45 minutes)
- Full training session with all management regarding government requirements as well as roles and responsibilities of managers and supervisors within the business unit (1 Session ± 2 hours)
- Full training session with staff regarding employee health and safety, hygiene requirements as well as effective use of cleaning products within the business as well as a written assessment on staff members regarding basic compliancy (2 Session ± 2 hours)
- Full training session on the Occupational health and safety act as well as completing all documentation and appointments as required by law. (1 Session ± 2 hours)

In-house department training regarding hygiene requirement and compliance procedures within the business by personnel specializing in these processes. (± 1½ working days)

Hands on management training regarding health and safety responsibilities and checklists

***This will be provided to the store at a once off price R 2500.00 excluding of vat
(This option can only be taken in the event that the store signs up for the monthly pricing proposal)***

B) Full Comprehensive Audit

Full comprehensive store audit regarding store hygiene, health and safety as well as food safety systems.

- Full comprehensive hygiene, health and safety audit conducted in store as well as 2 surface swabs, 2 equipment swabs and 1 hand swab.
- Full audit feedback session with owners and management regarding audit outcome with action plan to correct out of line areas in store.
- Assistance regarding short comings and non-compliance regarding audit feedback.

This will be done purely on store request or prior arrangements made with management at a once off price of R 2 000.00 excluding of VAT.

C) In-store Compliance Check

- Full in store compliance check conducted in store as well as 1 surface swabs, 1 equipment swab.
- Assistance regarding short comings and non-compliance regarding check.

This will be done purely on store request or prior arrangements made with management at a once off price of R 1 000.00 excluding of VAT.

D) Additional Training

Any additional training charges outside the scope as per the monthly option.

- All chemical training and cleaning procedures will be conducted free of charge at the expense of Monument Cleaning Solutions (This is on the condition that store is making use of cleaning products from Monument Cleaning Solutions)
- Department training on policies, procedures and paper trails regarding food safety at a charge of R500,00 per day excluding of vat (Full day session)
 - This training must be booked from store level and will be invoiced prior to training session.
- Staff training session regarding hygiene and safety in the workplace at R500,00 excluding of vat per session (+/- 2 hour session maximum 30 candidates)
 - This training must be booked from store level and will be invoiced prior to training session.
- Management training regarding policies and procedures as per regulations and requirements at R 750,00 per session excluding of vat. (+/- 2 ½ hours session and a maximum of 10 candidates)

Please take note:

Training must be booked from store level via fax or email. Training will be confirmed via Monument Cleaning Solutions with a confirmation email that must be faxed back to the office 24 hours prior to the training session. If not followed the training will not take place. Training may not be cancelled 12 hours prior to the training session.

In the event of any training booked and not taking place due to operational, non attendance or any other sort, a penalty charge of R 300.00 will be invoiced for the clients account.